

303: Responsibilities of the Office

- A. The SLTCO is responsible for the leadership and management of the statewide LTCOP in order to:
1. help resolve problems faced by those who reside in long term care facilities;
 2. advocate for broad policy, regulatory and/or legislative changes to improve the care of long term care facility residents;
 3. plan, develop, and implement training of the LTCOs and the LTCOPs;
 4. maintain a registry of all entities and individual representatives of the Office and the geographic areas for which each has been assigned;
 5. coordinate the activities of the LTCOP with other Department on Aging programs and other state and federal agencies involved in the care of long term care facility residents;
 6. maintain LTCOP records and the LTCOP reporting system;
 7. provide Information and Assistance to the general public, residents, legislators, community organizations and other agencies regarding long term care issues and state and federal licensing, certification and regulation;
 8. provide technical assistance to AAAs, Provider Agencies, and ROs;

9. provide LTCOP data and analysis;
10. monitor and evaluate the statewide and Regional LTCOPs;
11. appoint and co-lead an advisory work group with term limits for the LTCOP that represents the AAAs, provider agencies, and ROs for each planning and service area; and,
12. prepare and distribute an annual report as described in the Older Americans Act.